

Main Conference Room CCRPC, 110 West Canal Street, Suite 202, Winooski, VT

RSEP meeting, CCST meeting and Joint RSEP-CCST meeting

<u>Member</u>	<u>in Attendance</u>		<u>Member</u>	<u>in Attendance</u>
Burlington			Burlington Airport	<i>Doug Campbell, Stantec</i>
Colchester			Essex	<i>Annie Costandi</i>
Essex Junction	<i>Chelsea Mandigo</i>		Milton	<i>Roger Hunt</i>
Shelburne			South Burlington	<i>Tom DiPietro</i>
UVM			Williston	<i>James Sherrard</i>
Winooski			VTrans	<i>Jennifer Callahan</i>
<u>Ex-Officio Member</u>	<u>in Attendance</u>		<u>Ex-Officio Member</u>	<u>in Attendance</u>
CCRPC	<i>Dan Albrecht</i>			
<u>Others</u>	<u>in Attendance</u>		<u>Others</u>	<u>in Attendance</u>
WNRCD	<i>Laura Dugolecki</i>			

Chittenden County Stream Team, Steering Committee

1. Call to Order

The CCST Steering Committee meeting was called to order at 11:07 a.m.

2. Review and action on FY16 budget: adjust budget and/or request to RSEP if needed

Albrecht noted that the FY15 surplus was calculated incorrectly by WNRCD at \$3,622 rather than the real amount of approximately \$2,030. The overall budget request for CCST is \$25,920 predicated on the \$3,622 surplus, a \$2,500 grant from RSEP and \$19,800.

After a brief discussion, on a motion by Jutras with a second by DiPietro the Committee voted to keep the budget at \$25,920 and the amount of the RSEP grant request at \$2,500 and then revisit the budget in late winter to determine whether an additional request to RSEP is needed or warranted.

3. Review FY16 workplan and status update

Dlugolecki recapped the workplan and gave a status update on events and outreach. Albrecht asked that WNRCD to prepare a formal report on the 3rd year of the Connecting the Drops Project held in Williston including results for the RSEP QR scan data collection effort.

4. Review activities by year compilation

Dlugolecki noted that her report included a compilation of CCST activities since its inception. Albrecht recommended that it be shown on the CCST website.

5. Update on potential CCST grant application

Dlugolecki and the co-chairs described a potential grant application to the LC Basin Program. The grant would be used to fund staff time to be able to research potential new activities and tasks so CCST can diversify its efforts beyond its usual rain barrel and rain garden and also explore new partnering opportunities. After a brief discussion, the Committee gave its general consent for WNRCD to move forward with the application on behalf of CCST.

6. The meeting adjourned at 11:40 a.m.

RSEP Steering Committee meeting

1. Call to Order

The RSEP Steering Committee meeting was called to order at 11:4 a.m.

2. Review updated financials

Albrecht recapped the RSEP financials. FY15 ended with a surplus of \$33,970.59. Assuming the \$2,500 grant to CCST and that this amount includes two years' worth of setting aside \$3,000 in each year for the "survey reserve" the true surplus is closer to \$25,470. He also noted that should RSEP and CCST combine so of this surplus would need to be used for consultant and web services to consolidate web sites and promotional materials.

3. Street sweeping and catchbasin phosphorus crediting (Jim Pease, ANR)

This item was deferred until the next meeting.

4. The meeting adjourned at 11:45 a.m.

Joint RSEP-CCST Steering Committees meeting

1. Call to Order

The joint RSEP-CCST Steering Committee meeting was called to order at 11:45 a.m.

2. Review of hypothetical combined RSEP/CCST budget for FY17

Jutras noted that he, Albrecht and Costandi and Mandigo had worked on a combined MOU to merge RSEP and CCST operations starting in FY17. They would like to see some general consensus on the budget issue first before they bring the MOU to the full Committee. Albrecht recapped the proposed budget. Assuming combined operations, a "maintenance" level of activity in a given year would require \$65,800 and resultant dues for 12 members of \$5,483 while years with "robust" activities such as new creative or additional public participation efforts would require \$85,940 and resultant dues for 12 members of \$7,161. Given the RSEP surplus, Jutras proposed that initial dues could be \$5,500. Members noted that the funding landscape is shifting and Albrecht noted that the RSEP will start a new contract with ANR to enable work on a broad range of water quality issues and therefore felt it would be appropriate that the new MOU be in effect for two to three years until a new permit cycle begins and the level of dues required could be reassessed.

3. Final review of draft memo from CCRPC staff to CCRPC Board regarding creation of CCRPC Water Quality Committee including MS-4 subcommittee

Albrecht noted that he had distributed the draft on July 7th with comments due by August 13th. No formal comments were received. Callahan noted that the VTRANS will operate under a TS-4 permit while Jutras noted that the reference to the MOUS should add a clause noting "as amended or consolidated. Albrecht indicated he would make those changes and then the memo would go out to the CCRPC Board.

The meeting adjourned at 12:00 Noon