

Main Conference Room CCRPC, 110 West Canal Street, Suite 202, Winooski, VT

<u>Member</u>	<u>in Attendance</u>	<u>Member</u>	<u>in Attendance</u>
Burlington		Burlington Airport	<i>Doug Campbell, Stantec</i>
Colchester		Essex	<i>Annie Costandi</i>
Essex Junction	<i>Jim Jutras, Chelsea Mandigo</i>	Milton	
Shelburne	<i>Chris Robinson</i>	South Burlington	<i>Tom DiPietro</i>
UVM	<i>Lani Ravin</i>	Williston	<i>James Sherrard</i>
Winooski	<i>John Choate</i>	VTrans	
<u>Ex-Officio Member</u>	<u>in Attendance</u>	<u>Ex-Officio Member</u>	<u>in Attendance</u>
CCRPC	<i>Dan Albrecht, Charlie Baker</i>	ANR	<i>Jim Pease, Madeline Cotter</i>
<u>Others</u>	<u>in Attendance</u>	<u>Others</u>	<u>in Attendance</u>
LC SeaGrant	<i>Grant Taylor</i>		

1 Call to Order

The joint RSEP-CCST Steering Committee meeting was called to order at 11:00 a.m.

2. Review of first draft of MOU for merger of RSEP and CCST

Committee members reviewed the “track changes” document of the MOU and proposed various consensus edits to the draft MOU which Albrecht made during the meeting. With regards to annual dues, Albrecht recapped information discussed at the last meeting namely that a combined “maintenance level” budget would require about \$65,800 while a year with “robust activities” would require \$85,940 and that Jim Jutras had suggested initial dues of \$5,500 given the RSEP surplus.

On a motion by Jutras, with a second by DiPietro Committee members voted to have the dues for FY17 for a combined RSEP-CCST program to be \$5,500 and that subsequent years’ dues would be determined the Committee by September 15th in the year prior.

The Committee directed Albrecht to prepare a clean version of the MOU for consideration at the Committee’s next meeting.

3. Developing a strategy for a phosphorus reduction from street sweeping and catchbasin cleaning activities, Jim Pease, ANR

Members briefly discussed the issue of Phosphorus offsets. Pease noted that ANR would be submitting a grant application to EPA to evaluate current street sweeping and catchbasin cleaning practices in towns using high efficiency sweepers. The study would look at current frequency of these practices, the swept streets forest cover and actual sediment and leaf materials collected. The goals are to develop a municipal housekeeping strategy that maximizes phosphorus reduction by focusing on when these materials are deposited during the year and a method for providing a phosphorus TMDL credit that would be based on the annual collection of materials picked up vs a modeling or some other type of estimate.

4. Introduction of Madeline Cotter, Communications Specialist, DEC/Americorps:

Ms. Cotter described her role at DEC which is in the formative stages. She’ll focus on 1) improving communications and coordination across state agencies; 2) engaging the public through social media and 3) education & outreach through presentations, brown bag lunches, etc including working with RPCs and committees such as this one.

The meeting adjourned at 11:45 a.m.